

# COWORKING SPACE COMPETITION TERMS

## Table of Contents

1. Organisers, organisations and cooperating institutions; form and type of competition, the purpose and goal of the competition; management of the competition.
2. Requirements for Competition Participants.
3. Criteria for the Evaluation of Competition Entries.
4. Appendices to the Competition Terms.
5. Deadlines.
6. Prizes.
7. Competition Jury.
8. Announcement of the Competition Results and the Manner of Their Use.
9. Manner of Ensuring Anonymity.
10. Manner of Posing Questions and Submitting Competition Entries.

## 1. Legal Basis, Form, Type, Purpose and Goal of the Competition

### 1.1. Organisers, Organisations and Cooperating Institutions

Organiser:

Polish Association of Lighting Industry

Co-organisers:

Goczołowie Architects

OVO Grąbczewscy Architects

Agencja SOMA, organizer of the International Trade Show LIGHT

Competition Sponsor:

The logo for Kanlux, featuring the word "Kanlux" in a bold, blue, italicized sans-serif font.

Honorary Patronage:



SPFP



WYDZIAŁ  
ARCHITECTURY

Media Patronage:



IA. infoarchitekta.pl

## 1.2. Form and Type of Competition

An open, international, one-stage competition.

## 1.3. Introduction and the Purpose of the Competition

Coworking is a workplace trend that has become increasingly popular in recent years. The idea behind it is to get out of your home office and work in an environment that can be more inspiring. Months spent in home office has clearly shown that not everyone can feel comfortable and fully focus on their work in such conditions. Many of us need a physical change of environment to motivate ourselves, while others find it difficult to concentrate at home (spouse/partner or children), pets or noisy neighbours. In addition, we simply need the company of others, even if they are not our co-workers and we do not pay much attention to them.

The popularity of coworking is not only due to lower costs (instead of renting a separate office, you only rent a single workstation), but also convenience. You can count on the reception, correspondence service, renting a conference room or cleaning. Of course, renting a coworking space does not have to mean only working in the so-called open space. Separate, lockable rooms are also available.

The subject of the competition work is to design a coworking space - a place for people who appreciate working in a creative atmosphere. A zone that offers a friendly space that will make every day at the office productive for you. Perhaps thanks to the location in the immediate vicinity of the forest, water...

How this space will look depends on your imagination. It is important that work in this place is pleasant, allows you to enjoy the benefits associated with the type of place and cooperation. The jury expects unconventional design solutions using specific functional solutions that meet the criteria and regulations of a shared workplace.

An important role in the designed coworking space is also to be played by the analysis of the impact of both natural and artificial light.

## 1.4. Goal of the Competition

The task of the competition is to create a project "Co-working space". The project should provide the possibility of dividing the space in such a way as to provide each user with enough privacy while ensuring eye contact with other users of the office.

The coworking space should have a place to meet the client as well as a social zone and a chillout area (rest, relaxation).

It is important to present the train of thought and reasons for subsequent creative design decisions, as well as to present the detail.

When designing, the role of lighting in the designed solution and, if relevant, in its immediate surroundings should be taken into account, taking into account the visual and impression effect caused by light. It is important to remember about adapting the lighting to the various functions performed by the Coworking Space, the required lighting levels and the need to create an appropriate lighting climate, as well as about the safety of use related to the distribution of the luminous flux as well as the safety resulting from connecting to the power supply.

The project requires:

- General explanation of space layout, size and standard of the coworking space
- Explanation of the light used to illuminate the space locally and generally, the method use and electricity supply

When designing and creating a co-working space, KANLUX company lighting solutions with appropriate lighting parameters and functional and decorative values should be used. The type or types of lighting solutions used is unlimited, provided that they form a coherent whole with architectural and spatial elements. They must also meet the requirements of the front function to which they are applied.

## **1.5. Competition Management**

1.5.1. Agencja SOMA is in charge of the Competition management.

1.5.2. The Competition is sponsored by Kanlux. Detailed information on the KANLUX offer is provided by Mr. Łukasz Kłys, e-mail address: lukasz.klys@kanlux.pl

## **2. Requirements for Competition Participants**

### **2.1. Participants of the Competition**

2.1.1. The participants may partake in the Competition either as individuals, or as teams, acting in both cases as authors of the work presented. Teams can be interdisciplinary.

2.1.2. The Competition is addressed to persons associated with architecture, art, design (including industrial design) as well as with all other fields of science.

2.1.3. The following persons are excluded from participation in the Competition:

- those forming part of the Competition Jury;
- those directly participating in the organization of the Competition;
- those involved in the development of Competition Conditions;
- those who are representatives, shareholders, members of the authorities and employees of the Competition organizers or KANLUX company.

2.1.4. The competition entries must be their own, previously unpublished, not subject to another competition and not burdened with legal defects or claims of third parties.

2.1.5. By participating in the Competition, the Regulations are deemed to be accepted.

### **2.2. Project location**

The designed architectural and spatial solution can take place in any geographical location, in any climate or culture. However, it is necessary to define the sides of the world if this plays a significant role in the project.

### **2.3. The Required Formal Scope of the Elaboration.**

#### **2.3.1. Drawing Part**

The design should be prepared on 1, 2 or max. 3 B1 format sheets (70x100 cm) in 150 dpi resolution in a vertical layout.

The sheets should contain the following elements:

- ideograms, diagrams explaining the adopted solutions
- situation, location, defining directions of the sides of the world, if this plays a role in the project
- projections, sections in scales selected for the proposed assumptions: scale 1: 100 or 1: 200 for the entire assumption

Optionally:

- drawings of architectural or design details - scale 1: 20,1: 10,1: 5. The scales selected by the Participant must ensure a clear reception of the project
- visualization, drawing, collage, mock-up photo, etc. illustrating the idea of the project

### 2.3.2. Descriptive Part

A short description of maximum 2 A4 pages, font size 12, concerning the principal assumptions and the idea behind the design. The upper right corner of the description should feature the designation code of the work (6 digits).

### 2.3.3. Elaboration Technique

The design should be submitted electronically (using the WeTransfer service), once prepared as described below. The application should contain the Registration Form (Appendix No. 1).

The application should contain the following elements:

- sheets in the JPG format and
- a short description in the PDF format.

The maximum size of a single file is 10 MB.

The design should be drafted on a maximum of 3 B1-format sheets (70 x 100 cm) in 150 dpi resolution in a vertical layout. Each of the sheets should feature the designation code (6 digits) of the work in the upper right corner.

The maximum dimensions of the field featuring the designation code will be as follows: height 15 mm, length 120 mm.

Applications sent electronically should feature the designation code in the body of the message.

After opening the competition entries, the designation code will be encrypted by the Secretary of the Competition with a record / identification number. Each entry will receive a different record number, which will allow for correct entry identification should the designation codes repeat.

## 2.4. Elaboration Language – Polish or English.

## 3. Evaluation Criteria

3.1 The submitted competition entries will be evaluated according to the following criteria:

- a) compliance with the theme of the Competition,
- b) attractiveness and innovativeness of the proposed solutions,
- c) architectural, designer and visual values,
- d) transparency of the idea.

3.2 The percentage share of the individual evaluation criteria of the competition entries:

- a) 25% – compliance with the theme of the Competition,
- b) 25% – innovativeness and attractiveness of the proposed solutions,
- c) 25% – idea transparency,

d) 25% – visual values.

#### 4. Appendices to the Competition Terms – Starting Materials for the Competition

Appendix No. 1 – Registration Form

#### 5. Deadlines

1.	Approval of the Competition Terms	<b>20.06.2023</b>
2.	Announcement of the Competition	<b>21.06.2023</b>
3.	Submission of Questions by Participants	<b>30.11.2023</b>
4.	Answering the Questions Posed	<b>30.11.2023</b>
5.	Submission of Works	<b>20.12.2023</b>
6.	Deliberations of the Competition Jury	<b>27.12.2023-12.01.2024</b>
7.	Announcement of the Entries which Qualified for Finals	<b>12.01.2024</b>
8.	Announcing the Winner of the Competition	<b>01.02.2024</b>

Information about works qualified for the final will be posted on the websites: [www.lightfair.pl](http://www.lightfair.pl) and [www.pzpo.pl](http://www.pzpo.pl), as well as on FB and websites of the media patrons of the competition.

#### 6. Prizes

The Competition Jury will award prizes to works selected from among those qualified for the final group in accordance with the criteria resulting from the Competition Terms.

**1<sup>st</sup> PRIZE** – Monetary prize in the amount of the equivalent of 1000 EURO

**2<sup>nd</sup> PRIZE** – Monetary prize in the amount of the equivalent of 400 EURO

**3<sup>rd</sup> PRIZE** – Monetary prize in the amount of the equivalent of 300 EURO

The Competition Jury reserves the right to change the number of Prizes and Honourable Mentions.

Company KANLUX can fund prizes in kind to the awarded winners.

The prizes will be presented during the official announcement of the competition results during the 31<sup>st</sup> International Trade Show of Lighting Equipment LIGHT, on February 1<sup>st</sup>, 2024 in Warsaw.

During the Trade Show, an exhibition of the competition entries will also take place.

The tax on the awarded prizes is charged in accordance with Art. 30, Section 1 point 2 of the Polish Act on Personal Income Tax.

## 7. Competition Jury

The duties of the Competition Jury include the following:

- approval of the terms of the Competition,
- elaboration of answers to posed questions,
- evaluation of the entries and awarding prizes to their authors,
- drafting reviews and appraisals of the works submitted by the participants.

### COMPOSITION OF THE COMPETITION JURY:

Architect Beata Goczoł –Goczołowie Architects

Architect Oskar Grąbczewski –OVO Grąbczewscy Architects Studio

Artist, designer, architect Maciej Jurkowski-Lukas

Marek Orłowski – Polish Association of Lighting Industry

Prof. Michał Stefanowski - Head of the Design Department at the Faculty of Design at the Academy of Fine Arts in Warsaw

Prof. Wojciech Wybieralski – Retired Employee of the Faculty of Design at the Academy of Fine Arts in Warsaw

Representative of company KANLUX

Laureate / laureates of the 1st PRIZE of the previous edition of the competition

Secretary – Elżbieta Dajer – Agencja SOMA

## 8. Announcement of the Competition Results and the Manner of Their Use

8.1. The results of the Competition will be announced on the end day of the evaluation line, in accordance with the competition schedule.

8.2. The results of the Competition containing the names and surnames of persons indicated as authors and co-authors of the awarded works will be made public on the websites: [www.pzpo.pl](http://www.pzpo.pl), [www.lighfair.pl](http://www.lighfair.pl), as well as on FB and on the websites of the media patrons of the Competition.

The Organizer hereby reserves the right to present all the competition materials on the websites of the Organizer and during the 31<sup>st</sup> International Lighting Trade Show LIGHT in Warsaw. They further reserve the right to the reproduction of the submitted works and to their featuring in post-competition publications.

The results of the Competition will be announced at the 31<sup>st</sup> International Trade Show LIGHT, on February 1<sup>st</sup>, 2024. The announcement of the results will be combined with an exhibition of competition works.

8.3. Once the Competition has been settled and the prizes awarded, the graphic and textual designs of the prize-winning works become the property of KANLUX company with the preservation of copyrights under the terms of the Polish Act of 4 February 1994 on Copyright and Related Rights (Journal of Laws No. 24, item. 83).

8.4. Competition materials may be used by the Polish Lighting Industry Association only for the purposes of the competition and in post-competition publications.

8.5. Competition materials may be used by company KANLUX, provided that the author's information and that it is the result of this Competition is given, subject to copyright on the terms set out in the Polish Act of February 4, 1994 on Copyright and Related Rights (Journal of Laws No. 24, item 83).

## **9. The Method of Ensuring Anonymity**

9.1. The Competition is anonymous.

9.2. All sheets, appendices, must be marked by Participants of the Competition with the designation code with the dimensions of 15 mm height and 120 mm length to be featured in the upper right corner.

9.3. The Registration Form (Appendix No. 1), all sheets, appendices to the Competition Terms, must be marked by the participants of the Competition with the designation code with the dimensions of 15 mm high and 120 mm long to be featured in the upper right corner.

The Competition Secretary will place the submitted application forms in an envelope, which they will then seal and mark with a record / identification number. Until the Competition is settled, participants are guaranteed full anonymity.

## **10. Manner of Posing Questions and Submitting Competition Entries**

10.1. Questions regarding the Competition should be submitted in Polish or English to the email address of the Competition Secretary: [elzbieta.dajer@agencjasoma.pl](mailto:elzbieta.dajer@agencjasoma.pl).

10.1.1. Technical questions related to the use of KANLUX luminaires should be sent in Polish, English or Russian to the e-mail address: [techniczne@kanlux.pl](mailto:techniczne@kanlux.pl)

10.2. Competition entries shall only be accepted electronically using the WeTransfer service.

10.2.1 Designs should be sent to the email address of the Competition Secretary – Elżbieta Dajer – [elzbieta.dajer@agencjasoma.pl](mailto:elzbieta.dajer@agencjasoma.pl)